INFORMATION BULLETIN

1 VENUE OF THE CONFERENCE

1.1 The 5th AATO General Assembly event will take place from 24 to 26 November 2025 at the Skylight Hotel, Addis Abeba, Ethiopia.

1.2 Address
Ethiopian Skylight Hotel, Airport Road, Addis Ababa 1755
Phone: - +25111 681 8181
Email: - reservation@ethiopianskylighthotel.com

2 VISA

2.1 You must have at least six months left on your passport after the date you plan to enter Ethiopia.

2.2 Workshop/Conference Visa – CV

- Governmental (Ethiopian): - Any governmental organization, ministry, department, or educational institution of the Government of Ethiopia.
- Formal application letter written by the inviting company to the Immigration and Citizenship Service of Ethiopia.

3 THE CONTACT PERSONS:

3.1 For assistance and further information on the venue of the meeting or hotels, please contact

- Mr. Berhanu Kassa
  Ethiopian Aviation University
  Manager Sales and Business Development
  Email: - BerhanuK@ethiopianairlines.com
  Telephone: - +251115174013
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- Mr. Yeneneh Akalu
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  Team leader Sales and Business Development
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Ethiopian Aviation University (EAU)

Ethiopian የኢትዮጵያ Aviation University
PIONEER OF AVIATION EXCELLENCE

Ethiopian የኢትዮጵያ Aviation University
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Telephone: - +255754267778
Mobile: - +251929292164

AATO
Association of African Aviation Training Organizations

INFORMATION BULLETIN

4 BANKING AND MONEY

Ethiopian currency is the Birr. Banknotes come in denominations of birr 200,100, 50, 10, 5, and 1, and centime and birr 1 coins are also minted.
Foreign currency, in particular US dollars, pounds sterling, and euros, can be changed into birr at private 'forex bureaux', as well as at most banks during banking hours (usually 8.30 am to 4 pm Monday–Saturday).
Local currency can be drawn from a countrywide network of 24-hour ATMs with international Visa and MasterCards.

5 RETAIL OPENING HOURS

Shop opening hours tend to be less fixed and more whimsical than in Europe or North America. However, most places operate to core opening hours of around 8 am to 5 pm Monday–Saturday, but some might stay open until as late as 9 pm or 10 pm, and many also open on Sundays and public holidays..

6 POWER SUPPLY

Electricity is 220 volts at 50 cycles. Power cuts are frequent, although the largest hotels and restaurants serving international visitors usually have generators. In any case, it is a good idea to bring a torch as some streets in Addis can be dark at night.
A torch will also be useful if you are planning to visit remote locations. Plug standards vary, but the Type C (European two-pin) and Type L (Italian three-pin) sockets are most common.

7 TELEPHONE

The international dialling code is +251.
As is the case elsewhere, mobile phones are now more popular than landlines.
The two providers are Ethio Telecom (www.ethiotelecom.et) and Safaricom (https://safaricom.et/en), which sell cheap local SIM cards at their stores in Addis Ababa and elsewhere.
All phone numbers are now 10-digit long, and mobile numbers can easily be recognized because they all start with '09' for Ethio Telecom and '07' for Safaricom.

8 Hotel

8.1. Few hotels and restaurants accept credit cards; therefore, it is recommended that tourists have other methods of payment (traveller's check) and enough local currency.

8.2. Participants are requested to make their own hotel reservations and indicate that they are attending an AATO Assembly to take advantage of special accommodation rates.

8.3. Below is the list of recommended hotels and rates. The participants need to use the below written dedicated contact address to take advantage of the special offer.

The 5th AATO General Assembly

	Hotel	Star	Room types	Special Room Rates for AATO Participants	Reservation Contact Address and link for the special offer	Distance From Venue
1	Ethiopian Skylight Hotel	5 Star	Standard Room (Single Occupancy)	USD 125	Email:- reservation@ethiopianskylighthotel.com Tel: +251 11681 8181	Event Venue Hotel
			Standard Room (Double Occupancy)	USD 145		
2	Hyatt Regency Addis Abeba	5 Star	Standard Room	USD 180		4.7 km
			Deluxe Room	USD 240		
			Regency Suite	USD 380		
3	Best Western Plus	4 Star	Standard Room	USD 80	Email:- sales.manager@bwplusaddisababa.com WhatsApp:- +251 920 716 417 Link:- https://forms.gle/gAmPLmcTqo8mbt128	2.3 km
			Standard Double	USD 100		
			Twin Room	USD 105		
			Deluxe Room	USD 105		
			Business Class	USD 100		
			Corner Suit	USD 165		

The 5th AATO General Assembly

	Hotel	Star	Room types	Special Room Rates for AATO Participants	Reservation Contact Address and link for the special offer	Distance From Venue
4	Ramada Addis	4 Star	Superior Room	USD 110	Email:- reservation@ethiopianskylighthotel.com Tel: +251 11681 8181	1.7 km
			Business Superior Room	USD 125		
			Executive Suite	USD 165		
5	Harmony Hotel	5 Star	Standard Single	USD 60	Email: - Aviation_University@harmonyhotelethiopia.com Tel:- +251 116 183 100 Mob:- +251938616161	2.4 km
6	Jupiter International Hotel	4 Star	Standard Single	USD 75	Email: - marketing@jupiterinternationalhotel.com Mobile: - +251929216370	1 km
			Deluxe	USD 90		
7	Zola Hotel	3 Star	Single Room	USD 80	Mobile: +251911490359	3.1 km
			Junior Suit	USD 100		
			Twin Room	USD 105		
			Presidential Room	USD 105		
8	Mesay Hotel	3 Star	Apartment Suit (Double/Single)	USD 68/60	Email:- gm@messayhotel.com	2.6 km
			Standard Room (Double/Single)	USD 45/40		
			Twin Room (Double/Single)	USD 45/45		

INFORMATION BULLETIN

9 WEATHER

The weather in Ethiopian in November month is beginning of the Dry season, Occasional showers can still be expected, but this shouldn't interfere with your activities. Everything looks fresh and green. It will be windy specially in the evening time, It will be recommended to pack some warmer clothes (Coat, Jacket).

Average Temperature in Addis Abeba	High °F	Low °F	High °C	Low °C
November	72	45	22	7

10 TRANSPORT

Air Transport: - Addis Ababa International Airport is the entry point to Addis Ababa.

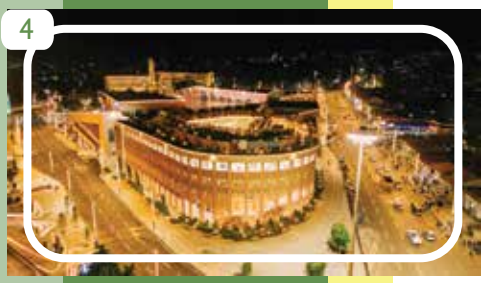
11 CULTURE AND LANGUAGE

Ethiopia includes about 80 nationalities, each of which has its own culture, tradition, and language or accent that distinguishes it from the others. Different nationalities in Ethiopia are represented by their own culture and tradition.
Emperor Haile Selassie's reign assigned Amharic as the official working language out of approximately 80 languages spoken in Ethiopia. Some of the most used languages include Tigray, Oromia, and Somali.
Ethiopian cuisine is famous for its Injeera made out of Teff, which includes essential nutrients and minerals, and is often eaten with various vegetable dishes and meat.

7 ETHIOPIA GEOGRAPHICAL INFORMATION

Ethiopia is located in the Eastern Part of Africa in an area known as the Horn of Africa. It is bordered by Djibouti, Somalia, Eritrea, Sudan, South Sudan, and Kenya.
Its area counts 1.104 million km2, and environmentally, it varies from desert to forests. The capital city is Addis Abeba; other Major cities include Dire Dawa, Mekelle, Adama, Awassa, and Bahir Dar. Ethiopia consists of Semen Parks, rivers, and lakes, which are spread across the country. In addition, Dalol Depression, Cave Sof Omer, and Lake Tana are the sources of the Blue Nile. There are a number of National Zoos consisting of Different kinds of Animals, with a possibility of hunting with due respect to specific preconditions.

4 TOURISM



Ethiopia offers a wide range of tourism opportunities, and all visitors experience first-hand the warm hospitality for which the Ethiopian people are famous. Addis Abeba, the capital city of Ethiopia, with a population of over 6 million people, is a vibrant city, reflecting Ethiopia's diversity, open local markets, traditional cuisines, beverages, a unique coffee ceremony, and a growing number of tourist attractions, making it a must-see destination for any traveller.

In Addis Abeba you can take time to visit the following places:

1- The National Museum of Ethiopia

2- The Palace Museum

3- Entoto Park

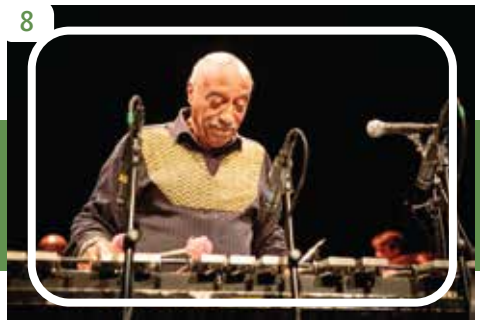
4- Adwa Victory Memorial

5- Science Museum

6- Unity Park

7- Friendship Park

8- Jazz Night

9- Cultural Restaurant

10- Merkato Africa's Largest Open Market