



Ref: AATO/A/0519

Date: 11 August 2026

AATO COUNCIL MEMBERS

Dear Sir/Madam,

Re: Advertisement: Secretary General Association of African Aviation Training Organizations (AATO)

I have the honour to convey the compliments of the Association of African Aviation Training Organizations (AATO).

The post of the Secretary General of the Association of African Aviation Training Organizations will fall vacant on 31 December 2026.

In this regard, I request you to take note and circulate the advisement to relevant stakeholders.

Please accept, Sir/Madam, the assurances of my highest consideration.

Margareth Kyarwenda
Secretary General



Enclosure:

1. The Advertisement

Bole International Airport
P.O. Box 978
Addis Ababa
Ethiopia

Tel: +251 929 292 164

Website: <http://www.aaato.org>

Email: sg@aaato.org

JOB ADVERTISEMENT

POST: SECRETARY GENERAL

ORGANISATION: ASSOCIATION OF AFRICAN AVIATION TRAINING ORGANISATIONS

LEVEL: P5

DUTY STATION: ADDIS ABABA, ETHIOPIA

DEADLINE: 31 August 2026 21:00 GMT

Applications are invited from senior aviation experts for the role of Secretary General for the Association of African Aviation Training Organizations (AATO), for a period of five years.

Reporting to the Council, the incumbent will be stationed in Addis Ababa Ethiopia, providing leadership for the association in developing Policy Guidelines for Aviation Training Organizations in Africa in order to facilitate their compliance with international and National Standards and Best Practices in Aviation training.

The incumbent will be responsible for the following key functions including but not limited to:

- The staffing of the Secretariat and the Terms of and Conditions of Service shall be determined by the Council upon written proposal/recommendations by the Secretary-General.
- Preparation of the Association's annual work plan and regular/quarterly performance reports, including budgeting and financial statements
- Communications to member organizations on decisions made by the Council.
- Increase the AATO ordinary Membership from the continent and associate membership from interested parties.
- Carry out the activities of the Association as approved by the Council from time to time.
- Developing and implementing a system of designation for centres of excellence.
- Supporting the accreditation of training organizations by states in Africa.
- Contributing to the development, adoption and implementation of standards, harmonized procedures and guidelines for aviation training by states

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- Representation of African Training Organizations with Regional and Organizational institutions on matters related to aviation training in Africa.
- Preparation and communication on advocacy positions on issues of common interest for African Aviation Training Organizations. (ATO'S)

The incumbent must possess the following abilities at an expert level :

- Judgment/Decision-making:
- Communication:
- Leadership,
- Client orientation:
- Commitment to continuous learning:
- Technological awareness:
- Stakeholder Management:
- Strategic Management:

Qualifications and Requirements :

- Bachelor's degree in business, Aviation, Engineering or related field
- Master's (MBA, MSC) preferably in Aviation or equivalent professional qualification.
- PHD qualification will be desirable
- Experience in an Aviation Training Organization of at least 10 years
- Experience in aviation industry at Senior management level of at least 10 years

Note:

- It is the AATO Council's sole prerogative to determine the age, geographical and gender balance as per international labour laws for all positions recruited in AATO.

Interested applicants to forward motivation letter , together with comprehensive CV to applications@aaato.org.

Closing date for applications is **31 August 2026 21:00 GMT**

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